

CS-22-314

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO. CM3359-A2

SECTION 1 - GENERAL INFORMATION
 Requesting Department: Road Contact Person: Idalia Gutierrez/David Hearn
 Telephone: (904) 530-6131 Email: igutierrez@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION
 Name: Hubbard Construction Company
 Address: 1936 Lee Road, Suite 300
 City: Winter Park State: FL Zip Code: 32789
 Vendor's Administrator Name: P. Frederick O'Dea, Jr. Title: Vice President
 Telephone: (407) 645-5500 Email: asphalt@hubbard.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY
 Authorized Signatory Name: P. Frederick O'Dea, Jr., Vice President
 Authorized Signatory Email: asphalt@hubbard.com
 (IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION
 Contract Name: Contract for Asphalt and Striping Services
 Type: New Contract Work Authorization Supplemental Agreement
 Short Description of Product(s)/Service(s) Being Requested: Furnish and install asphalt for overlay, repairs, and various miscellaneous asphalt projects.
 (GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)
 Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source
 Single Source Other _____
 Total Amount of Contract: NTE \$30,000,000.00 (Estimate if necessary)
 Account Number: 03404541-546000 DBCHP & 03404541-546550 L&O
 Source of Funds: County State Federal Other: _____
 County Authorized Signatory: BOCC Chairman County Manager
 (IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE
 Insurance Category: Category L Category M Category H Other: _____
 Risk Manager Initials: AM 8/7/2023

SECTION 6 - AMENDMENT INFORMATION
 Contract Tracking No: CM3359 Amendment No: A2
 Type of Amendment: Renewal Time Only Extension Additional Scope Other: (See below)
 Increased Amount to Existing Contract: \$ 0.00 (if any) Total with Amended Amount: \$ 0.00

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

- Doug Podiak Department Head/Contract Manager Date 8/7/2023
- Chris Lacambra Office of Management & Budget Date 8/7/2023
- Christine C. May Procurement Date 8/10/2023
- County Attorney Date _____

Include price per unit for leveling roads and add this additional scope to the Scope of Services.
Total contract amount remains NTE \$30,000,000.00. Purchasing Policy Section 6.2 b.2.: County Coordinator may execute as Designee for the Board
AS 8/10/2023

COUNTY MANAGER SIGNATURE APPROVAL
 _____ Date 8/10/2023
 County Manager Date _____

ADDENDUM NO. 2 TO ASPHALT AND STRIPING SERVICES CONTRACT

THIS ADDENDUM NO. 2 TO THE ASPHALT AND STRIPING SERVICES CONTRACT (hereinafter "Addendum") is made by and between the Board of County Commissioners of Nassau County, Florida, a political subdivision of the State of Florida (hereinafter the "County"), and Hubbard Construction Company, a business having its primary business location at 1936 Lee Road, Suite 300, Winter Park, Florida 32789 (hereinafter the "Vendor").

WITNESSETH:

WHEREAS, the Parties entered into a Contract for Asphalt and Striping Services dated June 26, 2023 (hereinafter "Contract"); and

WHEREAS, the Parties likewise executed Addendum Number 1. to the Contract dated June 26, 2023, to include the provision for manhole risers and valve box adjustments as part of the contracted Asphalt and Striping Services under the Contract; and

WHEREAS, the Parties now desire to further amend the Contract to include the provision for leveling as part of the contracted Asphalt and Striping Services subject to the terms and conditions contained herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

SECTION 1. Exhibit "A" of Contract No.: CM3359 is hereby amended to include the following immediately after the section entitled "Milling (All Areas), 7.1, Milling":

10.1	Leveling (0.50" Min. Depth)	TN	\$213.60
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SECTION 2. Exhibit "B", Scope of Work, of Contract No.: CM3359 is hereby amended to include the following services:

Leveling should be performed on roads where excessive rutting or an "overbuild" to the road edge is needed prior to the overlay layer. Pricing is to include all cost for labor and materials to place and compact the leveling course of asphalt.

SECTION 3. In no event will the cost to County for the services to be provided herein exceed the maximum sum of \$30,000,000.00.

SECTION 4. All other terms and conditions of the Contract not inconsistent with the provisions of this Addendum shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

Contract No.: CM3359-A2

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed by its duly authorized representatives, effective as of the last date below.

THE COUNTY

Signature: Taco E. Pope, AICP

Print Name: Taco E. Pope, AICP

Title: Designee

Date: 8/10/2023

REVIEWED FOR LEGAL FORM AND CONTENT:

Denise C. May
DENISE C. MAY, County Attorney

HUBBARD CONSTRUCTION COMPANY:

Signature: P. Frederick O'Dea, Jr.

Print Name: P. Frederick O'Dea, Jr.

Title: Vice President

Date: 8/10/2023



ATLANTIC COAST ASPHALT
A division of Hubbard Construction Company
11231 Phillips Industrial Blvd., Suite 200
Jacksonville, FL 32256
Tel: 904.786.1020
asphalt@hubbard.com

To: Nassau County BOCC
Address: 76347 Veterans Way, St 456
Yulee, FL 32097
Phone: () -

Attn: David Hearn
Email: dhearn@nassaucountyfl.com
Mobile: (904) 753-4005

Estimate: 23-01002-2
Project: Nassau County (NC-23-006) - Add Leveling Item
Bid Date: 07/25/2023
Completion:

Addenda:
Revised:

Item	Description	Quantity	Unit	Unit Price	Ext Price
TBD	LEVELING (0.50" MIN. DEPTH))		TN	\$ 213.60	
GRAND TOTAL:					

Respectfully submitted,

Dustin Baker - Senior Estimator


Certificate Of Completion

Envelope Id: 83269FDD668B4B56A65F54EAFD498729 Status: Completed
 Subject: Contract #CM3359-A2 - Addendum No. 2 - Asphalt & Striping Services Contract - Hubbard Construction
 Source Envelope:
 Document Pages: 4 Signatures: 8 Envelope Originator:
 Certificate Pages: 6 Initials: 3 Idalia Gutierrez
 AutoNav: Enabled igutierrez@nassaucountyfl.com
 Envelopeld Stamping: Enabled IP Address: 50.238.237.26
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)


Record Tracking

Status: Original Holder: Idalia Gutierrez Location: DocuSign
 8/7/2023 8:10:47 AM igutierrez@nassaucountyfl.com


Signer Events

	Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/7/2023 8:18:47 AM Viewed: 8/7/2023 12:40:12 PM Signed: 8/7/2023 12:40:22 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/7/2023 8:18:47 AM Viewed: 8/7/2023 9:37:38 AM Signed: 8/7/2023 9:38:11 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/7/2023 12:40:23 PM Resent: 8/7/2023 1:36:12 PM Viewed: 8/7/2023 1:37:26 PM Signed: 8/7/2023 1:37:31 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Ashley Metz ametz@nassaucountyfl.com Human Resources Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/7/2023 12:40:24 PM Resent: 8/7/2023 1:37:33 PM Viewed: 8/7/2023 3:44:09 PM Signed: 8/7/2023 3:46:48 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/7/2023 3:46:50 PM Viewed: 8/7/2023 5:21:58 PM Signed: 8/7/2023 5:22:02 PM</p>
<p>P. Frederick O'Dea, Jr. asphalt@hubbard.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 8/8/2023 8:17:48 AM ID: b88acd8b-d838-4e64-9363-7e2acb58269f</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 97.71.143.50</p>	<p>Sent: 8/7/2023 5:22:05 PM Viewed: 8/8/2023 8:17:48 AM Signed: 8/10/2023 10:44:12 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/10/2023 10:44:14 AM Viewed: 8/10/2023 1:39:18 PM Signed: 8/10/2023 1:39:23 PM</p>
<p>Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 174.239.37.111 Signed using mobile</p>	<p>Sent: 8/10/2023 1:39:27 PM Viewed: 8/10/2023 1:48:34 PM Signed: 8/10/2023 1:49:04 PM</p>
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/10/2023 1:49:06 PM Viewed: 8/10/2023 1:51:39 PM Signed: 8/10/2023 1:51:45 PM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/10/2023 1:51:47 PM
BOCC Procurement boccprocurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/10/2023 1:51:48 PM
Idalia Gutierrez igutierrez@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/10/2023 1:51:49 PM
Jennifer Kirkland jkirkland@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/10/2023 1:51:50 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/7/2023 8:18:47 AM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
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Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Envelope Updated	Security Checked	8/7/2023 1:36:11 PM
Certified Delivered	Security Checked	8/10/2023 1:51:39 PM
Signing Complete	Security Checked	8/10/2023 1:51:45 PM
Completed	Security Checked	8/10/2023 1:51:50 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.